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Web Site: <http://car.elpasoco.com>

REQUEST FOR MARRIAGE/CIVIL UNION LICENSE APPLICATION COPY

C.R.S. §24-72-204 prohibits a custodian of records from allowing a person, other than the person in interest or an immediate family member of the person in interest, to inspect the application for a marriage/civil union license for any person.

A person in interest includes either party to the marriage/civil union license application. An immediate family member means a person who is related by blood, marriage or adoption.

To request a copy of a marriage/civil union license application, please complete the following authorization.

FEES: The fee for a copy of a license application is \$0.25 or \$1.25 for a certified copy (C.R.S. §30-1-103) plus \$1.25 handling fee (for up to 10 copies).

Photo identification of authorized requestor is required in order to process request.

LICENSE APPLICATION REQUEST INFORMATION (Please Print)

Name of Groom/ Party 1 _____
Name of Bride/ Party 2 _____
Date of Marriage/Civil Union _____
Quantity Requested _____
Application Number _____

AUTHORIZED REQUESTOR INFORMATION (Please Print)

Requestor's Name _____
Relationship to Parties _____
Signature _____
Date _____

Please Complete This Area

PRINT name and address of person to whom the application is to be mailed to:

Name

Address

City/State/Zip

Daytime Phone _____

Mail Request and Payment to:

El Paso County Clerk & Recorder
Attn: Copies
P.O. Box 2007
Colorado Springs, CO 80901-2007

For credit or debit card payment, email request to: copyrequests@elpasoco.com or fax to (719)520-6971 and we will contact you for credit card information.

Requests received by 12:00 noon will be processed no later than 9:00a.m.the following business day.

For Office Use:

Check Type of Identification: Driver's License Military ID Passport Veterans ID Other _____